GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Labour Employment Training & Factories Department – Andhra Pradesh Building & Other Construction Workers Welfare Board – Welfare Schemes for the benefit of Construction Workers – Settlement of claims – Delegations of power to Deputy Commissioner of Labour – Constitution of District Welfare Committees – orders – issued.

LABOUR EMPLOYMENT TRAINING AND FACTORIES (LAB.I) DEPARTMENT

G.O.MS.No. 22 Dt:09.11.2015

Read the following:

1. G.O.Ms.No.14, LET&F Department, dt:26.03.2011.
2. From Commissioner of Labour, Andhra Pradesh, Hyderabad, Lr.No.D/1778/2015, dt: 16.07.2015.

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ORDER:

In the G.O. 1st read above, for speedy disposal of settlement of claim applications delegated the powers under Section 56 of Andhra Pradesh Building & Other Construction Workers (RE&CS) Act, 1996, vested with the Board under Section 22 of the Act to the Deputy Commissioner of Labour in the State to implement Welfare Schemes to the Construction Workers.

2. The Commissioner of Labour, Andhra Pradesh, Hyderabad in his letter 2nd read above, has submitted the proposals for formulating procedure for the disposal of the claims and also for constitution of District Welfare Committees for transparent and speedy disposal of the claims made by the beneficiaries under the various welfare schemes.

3. After careful examination of the matter, Government hereby issued the following orders with regard to the procedure for disposal of the claims and constitution of District Welfare Committees by the Andhra Pradesh Building & Other Construction Workers Welfare Board for transparent and speedy disposal of the claims of the beneficiaries under the various welfare schemes:

PROCEDURE TO DISPOSE THE CLAIMS UNDER VARIOUS WELFARE SCHMES OF A.P BUILDING & OTHER CONSTRUCTION WORKERS WELFARE BOARD:

1. The worker or the dependent / nominee / legal heir shall submit the prescribed application along with the required documents and Aadhar copy to the concerned Assistant Labour Officer.
2. Soon after received the claim application the concerned ALO shall record the same in the relevant register and also upload the data in the Board website.
3. Thereafter, the Assistant Labour Officer shall conduct necessary verification on the genuineness of the claim and documents in accordance with the guidelines and eligibility of claim under the relevant welfare scheme and submit a report to the concerned Deputy Commissioner of Labour within a week from the date of receipt of claim application.

P.T.O.

4. Upon receiving the verification reports along with the claims, the same are to be recorded in the relevant register by the Deputy Commissioner of Labour.
5. Thereafter, the Deputy Commissioner of Labour shall place such applications before the District Welfare Committee (hereafter it is referred as a committee) for their recommendations.

   Under any circumstances the Deputy Commissioner of Labour must not keep pending any claim application for more than 15 days without placing the same before the committee.

6. The committee shall examine the claims and documents in accordance with the guidelines issued under that relevant welfare scheme. If the committee found a claim is made as per the eligibility and norms under a particular scheme, the same shall be recommended for payment of relief under that scheme. The claims which have not made in accordance with the guidelines and which are not eligible to claim relief shall be rejected.
7. The Deputy Commissioner of Labour shall record the minutes of the Meeting of the committee and forward the same to the Board.
8. Upon receiving the recommendations of the committee within two days the Deputy Commissioner of Labour shall issue sanction orders in writing by granting the relief to the concerned beneficiary.
9. Immediately after issuing the sanction order the Deputy Commissioner of Labour shall transfer the amount of the relief sanctioned to the beneficiary bank account.
10. In case of rejecting the claims by the committee, he shall inform the claimant with the grounds for such rejection.
11. In all the fit cases where the claims are made by the beneficiaries without latest renewal (non renewal cases) may be submitted to the Secretary & CEO of the A.P.B&OCWW Board along with the observations of the committee.

CONSTITUTION OF THE DISTRICT WELFARE COMMITTEE:

The District Welfare Committees as referred above shall be constituted by the A.P.B&OCWW Board for each district and it comprises with the following members.

1. Deputy Commissioner of Labour - Convener
2. Asst. Commissioner of Labour (Hq) - Member
3. Asst. Commissioner of Labour (SSS) - Member
4. Employee Representative - 2 Members
   From Construction Worker Trade Unions

5. Representatives from Construction Establishment
   employers Association - 2 Members

6. Woman Member
   From NGOs - 1 Member

The employees representatives and employers representatives will be appointed to the committee by the Board in consultation with their Unions and Associations.

P.T.O.

TERM OF THE COMMITTEE:

1. The term of the committee is 2 years from the date of orders. For any reason a vacancy of non official member is arised, the Board shall nominate new member in that vacancy and such member shall continue for the remaining period of the committee.

2. The Board may remove any member from the committee if in its opinion such a member has ceased to represent the interest which he purports to represent on the committee. Provide that no such member shall be removed unless a reasonable opportunity is given to him of making any representation against the proposed action.

SCHEDULE OF THE MEETING:

1. The District Welfare Committee shall meet once in every fortnight.
2. The meetings are to be conducted in the Office of Deputy Commissioner of Labour.

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QUORM OF THE COMMITTEE:

No business shall be transacted unless at least 2/3rd of the members of the committee present in that meeting.

FUNCTIONS OF THE COMMITTEE:

1. Examining the claims of the beneficiaries as per the guidelines issued under various welfare schemes and recommending for grant of relief or rejecting the claims.
2. The committee shall also give suitable recommendations on the issues related to the registration of BOC Workers and renewal of ID Cards and linking the ID cards to the Aadhar card.
3. The committee is not entitled to recommend any reliefs and financial assistances which are not covered under any welfare schemes.

GENERAL:

No TA or DA is admissible to any of the committee.

4. The Commissioner of Labour, Andhra Pradesh Hyderabad/Secretary & Chief Executive Officer, Andhra Pradesh Building & Other Construction Workers Welfare Board, Hyderabad shall take necessary action in the matter.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

G. ANANTHA RAMU
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Commissioner of Labour, Andhra Pradesh, Hyderabad
The Secretary & Chief Executive Officer, Andhra Pradesh Building and Other Construction Workers Welfare Board, Hyderabad.
All the District Collectors in the State.
Copy to:
The OSD to Hon'ble Minister for Labour Employment & Youth Service.
The PS to Principal Secretary to Government, LET&F Department
Sf/Sc

//FORWARDED :: BY ORDER//

SECTION OFFICER